

The King's Daughters and Sons

Circle Number Two

Grant Recipient Bi-Annual Report Form

2019-2020

Please mail the required information to the King's Daughters and Sons Circle #2

Bi-annually on or before the following dates:

1st report: March 1

2nd report: September 1

Bi-Annual report: _____

Filing date:

Name of Organization:

Contact Person:

Amount Received:

Amount Spent to Date:

Brief statement of grant purpose:

Brief statement of accomplishments to date:

Approximate number of people served to date:

Please attach a one-page itemized accounting of money spent to date on a **separate** sheet.

Send report to:

Merrill Greenlee, Allocations Committee Chairman

The King's Daughters and Sons Circle Number Two, Inc.,

P. O. Box 1373

Greenville, MS 38702-1373

Note: Reporting on the use of funds provided to your organization is a requirement for receiving those funds. **Failure** to report in a timely manner may seriously hamper any future funding for your group.

Signature:

Name (print):

Title: